



Tshwane University
of Technology

We empower people

Faculty of **Arts & Design**



First-Year

INFORMATION GUIDE 2026



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Message from the Executive Dean

Dear First-Year students - Class of 2026

It is my great pleasure to welcome you to the Faculty of Arts and Design at the Tshwane University of Technology.

Your admission into this faculty marks a significant academic and personal achievement. Every year, our faculty receives applications from several thousand prospective students across South Africa and beyond, reflecting the strong national demand for arts and design education. Admission is highly competitive, and your selection places you among a small and exceptional group of students who have demonstrated academic potential, creative promise and a commitment to succeed in higher education.

As you enter the university environment, you will notice that this is a learning journey that is intellectually demanding and creatively transformative. Higher education requires independence, discipline and sustained focus. You will be expected to think critically, engage deeply with theory and practice and develop a professional work ethic that will help you sustain a career in the creative industries.

This transition may be challenging at times, but with our support systems, strong staff-student engagement and a sense of belonging within this inviting campus, your chances of success are significantly enhanced.

As academic and support staff, we are truly excited to welcome the Class of 2026 and look forward to accompanying you on this journey. Our role is to guide, mentor and challenge you, while creating an environment in which your creative voice can emerge with confidence and clarity. Through rigorous training and exposure to contemporary platforms, we aim to prepare you not only as skilled artists and designers but as reflective practitioners capable of contributing meaningfully to society.

Our graduates regularly participate in national and international exhibitions, performances, festivals and professional platforms, demonstrating the global relevance of the arts education you are beginning today.

The Faculty of Arts and Design at the Tshwane University of Technology is widely recognised as one of the leading faculties of its kind in South Africa. This reputation is grounded in our contribution to the creative economy and our professional impact. With this privilege comes responsibility.

I encourage you to work diligently, remain focused, manage your time effectively and take full advantage of the academic and creative opportunities available to you.

Remember, excellence is not accidental. It is achieved through consistent effort, resilience and a willingness to learn from both success and failure.

We look forward to shaping this journey with you and to witnessing your growth into confident professionals who will one day occupy the world's stages, exhibition halls, studios and cultural platforms of the future.

Welcome Class of 2026 to the Faculty of Arts and Design.

We are proud to have you with us!

Prof Nalini Moodley
Executive Dean



Executive Dean & Assistant Deans

Faculty of Arts and Design



Prof Nalini Moodley
Executive Dean



Dr Herman Botes
Acting Assistant Dean: Teaching & Learning



Prof Pfunzo Sidogi
Assistant Dean: Postgraduate Studies, Research & Innovation

HEAD OF DEPARTMENT



Professor Anne Mastament-Mason

Head of Department

Building 25

Tel: 012 382 6074

E-mail: MasonA@tut.ac.za

FIRST-YEAR COORDINATOR



Salamina Ratlhogo

Fashion Design & Technology

Building 25

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E-mail: ratlhogos@tut.ac.za

DEPARTMENTAL ADMINISTRATOR



Lebogang Mashiane

Fashion Design & Technology

Building 25

Tel: 012 382 6586

E-mail: mashianel@tut.ac.za

HEAD OF DEPARTMENT

**Dave Newman**

Head of Department

Building 25

Tel: 012 382 6007

E-mail: newmand@tut.ac.za

SECTION HEAD

**Caitlin Greenberg**

Building 25

Tel: 012 382 6023

E-mail: greenbergcj@tut.ac.za

FIRST-YEAR COORDINATORS

**Talitha Els**

Fine & Studio Arts

Building 8

Tel: 012 382 6098

E-mail: elst@tut.ac.za**Xolani Mayikana**

Jewellery Design & Manufacture

Building 25

Tel: 012 382 6012

E-mail: mayikanax@tut.ac.za

DEPARTMENTAL ADMINISTRATORS

**Eunice Cugnolio**

Fine & Studio Arts

Building 8

Tel: 012 382 6159

E-mail: cugnolioe@tut.ac.za**Ntombomzi Victoria Tyusha**

Jewellery Design & Manufacture

Building 25

Tel: 012 382 6014

E-mail: tyushanv@tut.ac.za

HEAD OF DEPARTMENT



Inge Newport

Head of Department

Building 8

Tel: 012 382 6163

E-mail: newporti@tut.ac.za

FIRST-YEAR COORDINATOR



Rochelle Scheepers

Building 8

Tel: 012 382 6163

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DEPARTMENTAL ADMINISTRATOR



Nomvula Khumalo

Building 8

Tel: 012 382 6163

E-mail: KhumaloNY@tut.ac.za



HEAD OF DEPARTMENT



Dr Rostislava Pashkevitch

Building 22

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E-mail: pashkevitchvr@tut.ac.za

SECTION HEAD



Motshidisi Manyeneng

Building 25

Tel: 012 382 6004

E-mail: manyenengms@tut.ac.za

FIRST-YEAR COORDINATORS



Jeannette Ziady

Dance

Building 15

Tel: 012 382 6139

E-mail: ziadyjc@tut.ac.za



Motsidisi Manyeneng

Theatre Arts & Design
(Technical Theatre & Design)

Building 25

Tel: 012 382 6004

E-mail: manyenengms@tut.ac.za

FIRST-YEAR COORDINATORS



Hulisani Ndou

Theatre Arts & Design
(Theatre Arts & Performance)

Building 16

Tel: 012 382 6031

E-mail: ndouh@tut.ac.za



Busisiwe Mangani

Music

Building 16

Tel: 012 382 6137

E-mail: manganibc@tut.ac.za

DEPARTMENTAL ADMINISTRATORS



Johan Mahungela

Building 16

Tel: 012 3826018

E-mail: MahungelaJl@tut.ac.za

HEAD OF DEPARTMENT



Hein Grové

Acting Head of the Department

Building 25

Tel: 012 382 6133

E-mail: grovehs@tut.ac.za

SECTION HEADS



Tsholofelo Mothusi

Building 8

Tel: 012 382 6161

E-mail: mothusit@tut.ac.za

FIRST-YEAR COORDINATORS



Collin Thabang

Commercial Photography

Building 25

Tel: 012 382 6133

E-mail: ThabangCM@tut.ac.za



Theo Madonsela

Integrated Communication Design

Building 8

Tel: 012 382 6145

E-mail: madonselat1@tut.ac.za

FIRST-YEAR COORDINATORS



Chanté Gorlt

Motion Picture Production

Building 26

Tel: 012 382 5496

E-mail: GorltC@tut.ac.za

DEPARTMENTAL ADMINISTRATORS



Tsholofelo Motsene

Commercial Photography

Building 25

Tel: 012 382 6133

E-mail: motsenet@tut.ac.za



Gwen Baloyi

Integrated Communication Design

Building 8

Tel: 012 382 6145

E-mail: baloyig@tut.ac.za



Penny van Wyk

Motion Picture Production

Building 26

Tel: 012 382 5496

E-mail: vanwykpm@tut.ac.za

STUDENT FACULTY COUNCIL



Gloria Badye
Secretary

Tumelo Khwnana
Chairperson

Given Nene
Deputy Secretary

WELCOME MESSAGE FROM THE CHAIRPERSON

Dear first-years,

The most challenging place to be is when you're not guided or supported. A truly skilled artist or designer thrives on guidance and ample room to grow and that is exactly what our faculty provides, fostering impact that resonates across the industry. We encourage every student to take pride in learning and discipline and to contribute to a collaborative atmosphere. You are warmly welcomed to our faculty, where discipline and support go hand in hand.

Kind Regards
Tumelo Khwinana
SFC Chairperson



Student Administration



Annabie van Wyk

Assistant Registrar: Student Administration:
Faculty of Arts and Design

Building 25 - G120

Tel: 012 382 6008

E-mail: vanwykae@tut.ac.za

Registration



Johannes Mashinini

Senior Administrator: Registration

Building 25 - G122

Tel: 012 382 6085

E-mail: mashininijh@tut.ac.za



Brian Sejaro Manyelo

Administrator: Registration

Building 25 - G122

Tel: 012 382 6537

E-mail: manyelosb@tut.ac.za

Building 25 - (Fashion Design entrance)

1. Registration of students
2. Provision of information and guidance (personal and telephonic)
3. Cancellation of course
4. Adding/cancellation of subjects
5. Proof of registration
6. Receiving outstanding registration related documents and submit to the relevant office
7. Resetting of students' pins
8. Telephonic and personal enquiries regarding the Registrar's environment



Student Services and Assessment



Berdene Louw

Senior Administrator: Student Services

Building 25 - G118

Tel: 012 382 6086

E-mail: [louwb@tut.ac.za](mailto:louw@tut.ac.za)

1. Academic records and individual results
2. Transcripts and syllabi
3. Credit Accumulation and Transfer (CAT) - recognitions/exemptions
4. Permission to study at another institution
5. Academic exclusions and probations
6. Telephonic and personal enquiries regarding the Registrar's environment
7. Coordination of examination processes:
 - Main, supplementary, special and exit examinations
 - Issuing of examination time table
 - Capturing/correction of marks
 - Publication of marks
 - Insight into scripts
 - Recounting of marks
 - Remarking of scripts
 - Applications and registration for exit/special examination



Pretty Shabangu

Undergraduate Administrator: Student Services

Building 25 - G118

Tel: 012 382 5529

E-mail: shabangupl@tut.ac.za

1. Issuing of Academic records and individual results
2. Issuing of Transcripts and syllabi
3. Credit Accumulation and Transfer (CAT) - recognitions/exemptions
4. Permission to study at another institution
5. Exclusions and Probations
6. Student Administration Telephonic and personal enquiries
7. Coordination of examination processes:
 - Main, supplementary, special and exit examinations
 - Issuing of examination timetable
 - Capturing/correction of marks
 - Publication of results
 - Insight into scripts
 - Remarking of scripts
 - Registration for exit/special/aegrotat examination

Postgraduate Office



Raesibe Anna Mothapo
Postgraduate Administrator

Building 25 - G117
Tel: 012 382 6484
E-mail: mothapora@tut.ac.za

1. Academic records
2. Registration and re-registration
3. Academic exclusions and probations
4. Academic leave (interruption of studies)
5. Submission of dissertations and theses
6. Coordinate with internal and external accessors

Academic Excellence Office



Sisanda Sithole
Academic Excellence Administrator

Building 4 - G08
Tel: 012 382 2827
E-mail: sitholes1@tut.ac.za

The Academic Excellence Office (AEO) is strategically situated within the faculties to contribute towards improving the undergraduate success rate.

Student support services

- Academic consultation to discuss challenges that affect academic progress and support needs
- Facilitate academic success sessions: individualised academic intervention plans with students
- Tailored support for students on probation and students who are readmitted after academic exclusion
- Conduct an analysis of student support needs and make use of the data arrange workshops/interventions for students
- Collaborate with other support structures for a holistic support approach and capacity
- Coordinate the Tutorial programme, assign students to Tutors
- Coordinate the Mentorship programme, assign first-year students to Mentors



Arts & Design: Student Development & Support Practitioners



Mr Stephan Potgieter

Arts Campus
Social Support and Personal Counselling

Building 28-G37 (Health and Wellness Centre)

Tel: 012 382 6062

E-mail: potgietersa@tut.ac.za



Ms Nadia Barnard

SDS Practitioner, Study Counselling and Life Skills

Building 4 - G08 (Health and Wellness Centre)

Tel: 012 382 5092

E-mail: barnardmn@tut.ac.za

Arts Campus Financial Aid Advisor



Ms Sannah Mahlangu

Financial Advisor

Building 3-105

Tel: 012 382 6157

E-Mail: mahlangus@tut.ac.za

STUDENT DEVELOPMENT AND SUPPORT

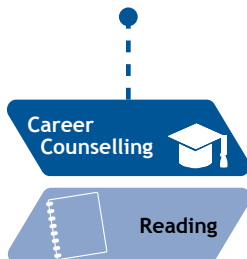
We dare to care

Do you need to talk about something that's bothering you?



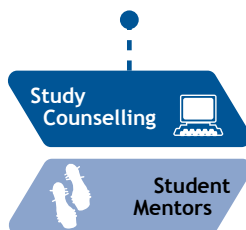
Would you like to improve on your English?

Do you need help with making a career choice?



Would you like to read faster and with better comprehension?

Have you failed a test or need assistance on how to study?



Let's hook you up with an academic student mentor to assist you with a subject!



Students with Disability

Have you registered with the Disability Unit?

"Counselling has helped me to get everything into perspective and to live in the moment which has made me so much happier."

Arts Unit	Arcadia Unit	Soshanguve South Unit	Soshanguve North Unit
Building 4-G08 Tel: 012 382 6062	Building 1-G08 E Tel: 012 382 6432	Building 5-215 Tel: 012 382 9662	Building 14-G01 Tel: 012 382 9863
Garankuwa Unit	Polokwane Unit	eMalahleni Unit	Nelspruit Unit
Office G04 Tel: 012 382 0701	Building 1-G09 Tel: 015 287 0722	Building 7-G78 Tel: 013 653 3109	Office 7 Tel: 013 745 3570
Pretoria Unit			Office of the SDS Director (PTA)
Social Support, Career/Personal Counselling and Life Skills Building 6-361/6-352 Tel: 012 382 5010/ 012 382 4826	Academic skills (Mentorship, writing- and study skills) Building 6-329 Tel: 012 382 5273/ 012 382 5716	Assessment Centre Building 6-352 Tel: 012 382 4394	Building 5-705 Tel: 012 382 4260

sds@tut.ac.za

[Student Development and Support](#)

[SDS@TUT](#)

[student_development_n_support](#)

Gender-based Violence (GBV) Desk Counsellor



Ms Manoko Mogoroga

Focus areas: Gender-based violence and related matters
Student Development and Support Practitioner:

Building 28 (Health and Wellness Centre)

Thursdays: 09:00 - 12:00

Tel: 012 382 6370

E-mail: mogorogamw@tut.ac.za or Counselling@tut.ac.za

OVERVIEW OF THE GENDER DESK OFFICE

The gender desk office provides diversified services to students on issues relating to gender-based violence (GBV). It serves to collaborate with all the institutional departments to empower the TUT community, particularly the student population, and raise awareness about GBV and related issues.

WHAT IS GENDER-BASED VIOLENCE?

Gender-based violence is a multidimensional concept that refers to any behavior or harmful acts directed at a person or a group of people because of their gender identity or sexual orientation.

VARIOUS FORMS OF GENDER-BASED VIOLENCE

- Sexual violence
- Physical violence
- Verbal and emotional violence
- Psychological violence
- Socio-economic violence
- Intimate partner violence (IPV)
- Violence against the LGBTQIA+ people

Who can experience gender-based violence?

Gender-based violence knows no boundaries and can occur anywhere, including institutions of higher learning, public spaces, and private settings. It cuts across genders, sexual orientations, socio-economic and race. Thus, women, men, children, and the LGBTQIA+ people can experience the various acts of GBV.

Services offered by the Gender Desk and Student Development and Support (SDS)

The Gender Desk and SDS provide a range of confidential services available to all students in need.

- Personal counseling (individual therapy)
- Couples therapy
- Group therapy
- Psychoeducation about GBV and mental health-related issues

**SADAG 24-Hour Toll-free Counselling Number
for all TUT students:
0800 687 888**

Arts Campus Health & Wellness Centre



Lycia Lebaka

Administrator

Building 28 - Room G36

Tel: 012 382 2892

E-mail: LebakaML@tut.ac.za



Sr Noko Morakaladi

Professional Nurse

Building 28 - Room G10

Tel: 012 382 6613

E-mail: MorakaladiNL@tut.ac.za



Sr Paulina Mabena

Professional Nurse

Building 28 Office G11

Tel: 012 382 6613

E-mail: Mabena.MP@tut.ac.za



VIEW A STUDENT GUIDE ON HOW TO BOOK AN ONLINE CONSULTATION

Scan me with your phone!

Use the QR code and select the respective service option to book a consultation:

When entering the appointment booking system on Self Help iEnabler, you need to start by filling in your Student credentials. Once you have filled in your student credentials, you will be redirected to the booking page. You can then choose the type of appointment you want to book, as well as the location and time. Finally, you will be able to confirm your appointment.

Should you struggle to access the QR codes, please send an email to us for further assistance.



*Scan me with
your phone!*

You can also come to the centre in-person to book an appointment.

These are the details for each campus:

Arts campus:

- Tel: +27 12 382 6126
- Email: ArtsHandW@tut.ac.za

eMalahleni campus:

- Tel: +27 12 382 6617
- Email: EmaHandW@tut.ac.za

Ga-Rankuwa campus:

- Tel: +27 12 382 0589
- Email: GaRHandW@tut.ac.za

Mbombela campus:

- Tel: +27 12 382 0589
- Email: MboHandW@tut.ac.za

Soshanguve South campus:

- Tel: +27 12 382 9418
- Email: SoshHandW@tut.ac.za

Polokwane campus:

- Tel: +27 12 382 9418
- Email: PolHandW@tut.ac.za





Tshwane University
of Technology

We empower people

Directorate of Health and Wellness

#fromGOOD2GREAT



Queer Support Group

**A safe and inclusive space for individuals
who identify as LGBTIQ+ community**

The Queer Support Group offers a platform for members to share their experiences, problems, and diverse perspectives. Our goal is to provide support and promote a sense of community among students.

To sign up for the group, please scan the QR code or visit the Directorate of Health and Wellness Centre located in building 28 on the Arts Campus for more information. Alternatively, you can register by visiting the centre.



Scan the QR Code
with your phone

Connect with us!



@TUTHealthandWellness





Tshwane University
of Technology
We empower people



HIGHER HEALTH

Directorate of Health and Wellness

2026 Arts & Arcadia Campus Peer Educator Application

Lead with Purpose. Inspire with Passion.

Apply to be a TUT Peer Educator 2026!



Click the link or Scan
the QR code to apply

2026 Peer Education Application – Fill out form 

For more information contact:

Ms Maphale Lycia Lebaka :
012 382 2892/ LebakaML@tut.ac.za
Sr Noko Lucky Morakaladi :
012 382 6613/ morakaladinl@tut.ac.za

Connect with us!



@TUTHealthandWellness



NEED HELP?

TUT, through Africa Assist, offers 24/7 Health & Wellness Support for all registered students - anytime, anywhere. Sick, stressed, or need transport from hospital? Help is just a call away.

TALK TO A NURSE — 24/7

- Flu, allergies, body weakness, minor injuries
- Poison info & First Aid tips
- General health tips
- Chronic illness advice
- Referrals to Campus Clinics

TALK TO A COUNSELLOR — 24/7

Struggling with stress, anxiety, depression, sexual assault, trauma, grief, bullying or GBV? You're not alone. Get confidential emotional support via our 24/7 Trauma Line.

NEED A RIDE AFTER HOSPITAL TREATMENT?

Get safe and reliable MediCab transport from hospital to your residence — 6 PM to 6 AM only



CONTACT AFRICA ASSIST — ANYTIME

Call Centre: 0861 774 452

WhatsApp: 060 550 4337

♥ Your Health. Your Safety. Your Support.

#TUTCares #WellnessSupport #YouAreNotAlone



Tshwane University
of Technology

We empower people

THE DISABILITY UNIT

The Disability Unit is committed to ensuring equitable access, support, and advocacy for students with disabilities at TUT. We provide tailored services to help students thrive academically and socially. The disability unit is a central unit responsible for students across all campuses.

Services Offered

- **Confidential Consultations**
For prospective and first-year students to discuss individual needs and available support.
- **Orientation & Mobility Training**
Helping students navigate campus confidently and independently.
- **Assistive Technology Support**
Guidance on using hardware, software, and tools that enhance learning and accessibility.
- **Collaborative Support**
Working with lecturers, residences, Campus Health, and other departments to ensure inclusive learning environments.
- **Bursary Application Assistance**
Support with disability-related financial aid in partnership with the Financial Aid Office.
- **Accessible Transport Coordination**
Assistance with transport between and within campuses and residences, in collaboration with the Transport Department.
- **Advocacy & Awareness**
Promoting disability inclusion and awareness across the university community.

Disability Categories Supported

We support students across a wide spectrum of disabilities, using respectful and person-first language:

- **Students with Physical Disabilities**
Including those with mobility impairments, limb differences, muscular conditions, or other physical challenges.
- **Students with Sensory Disabilities**
Including individuals who are blind or have low vision, and those who are Deaf or hard of hearing.
- **Students with Specific Learning Disabilities**
Such as dyslexia, dyscalculia, ADHD, and other neurodevelopmental conditions affecting learning.
- **Students with Psychosocial or Mental Health Conditions**
Including those experiencing depression, anxiety, bipolar disorder, PTSD, or other mental health-related challenges.
- **Students with Chronic Health Conditions**
Including epilepsy, diabetes, asthma, HIV/AIDS, and other long-term medical conditions that may impact daily functioning.
- **Students with Neurological or Neurodivergent Conditions**
Including autism spectrum disorder, multiple sclerosis, and other neurological differences.
- **Sign Language Interpreting** for students who are Deaf.

Disability-inclusive language

Please note that terms in the same cell should not be considered synonyms. They are grouped by category.

Recommended language	
person with disability a person with [type of impairment] persons with disabilities people with disabilities (only in Easy Read documents, informal text and oral speech)	disabled person, handicapped, a person with special needs, handicap, atypical, a person living with a disability, differently abled, people of all abilities, people of determination, a person living with a disability
a person without a disability the rest of the population	the normal, healthy, able-bodied, typical, whole-of-sound body/mind
have [disability/impairment/condition]	suffer from, afflicted by, stricken by, troubled with
a person with an intellectual disability person with an intellectual impairment	retarded, simple, slow, afflicted, brain-damaged, intellectually challenged, subnormal, of unsound mind, feeble-minded, mentally handicapped
a person with a psychosocial disability	insane, crazy, maniac, psycho, hypersensitive, lunatic, demented, panicked, agitated, mentally deranged, mentally ill
A Deaf person who is deaf a person with a hearing disability person with a hearing impairment person with hearing loss hard-of-hearing person deafblind person	the deaf, hearing impaired, deaf, and dumb, deaf, and mute
A blind person who is blind a person with a vision/visual disability person with a vision/visual impairment person with low vision deafblind person	the blind, partially sighted
a person with a physical disability person with a physical impairment	crippled, invalid, deformed, lame, handicapped, physically challenged, a person with physical limitations, limp
wheelchair user a person who uses a wheelchair person with a mobility disability person with a mobility impairment person using a mobility device	confined/restricted to a wheelchair, wheelchair-bound
person of short stature person a person with achondroplasia (only if the person has this condition)	midget, dwarf, stunted
a person with Down syndrome person with trisomy-21	Mongol, special person, down
person with albinism	albino

The person affected by leprosy	leper, leprosy patient
A person who uses a communication device a person who uses an alternative method of communication	non-verbal, can't talk
accessible parking accessible bathroom	disabled/handicapped parking handicapped bathroom

How to get in touch with us

Coordinator:

Ms Ivy Morulane

Office: Building 5-Room G20A

Tel: 012 382 4130

E-mail: morulaneis@tut.ac.za

Administrator:

Mr Americo Cumbe

Office: Building 5-G20D

Tel: 012 382 9023

E-mail: cumbeaa@tut.ac.za

General Disability unit email address:

E-mail: disabilityunit@tut.ac.za

Directorate of Financial Aid

1. GENERAL INFORMATION

To be considered for funding in any academic year, the applicant must ensure to follow due processes and comply with the terms and conditions stipulated and applicable to each funding category.

Failing to do so will result in the application not being considered. As a general rule, no late or incomplete applications will be accepted.

Please consult the Financial Aid website at www.tut.ac.za/students/financial for updated and relevant information with regards to funding opportunities and application requirements.

2. AVAILABLE FUNDING

2.1 External funding

This refers to bursaries that are allocated to students from sources outside of the University. These include undergraduate and postgraduate bursaries from public, private, corporate/industry, government, parastatals and international sources. Please consult our website for more information on possible funding opportunities.

2.2 Internal university funding

Internal awards are allocated to any bona fide student from first-time entering students to postgraduate students who enrol at the University. It is the University's intention to attract and retain quality students by rewarding excellent academic and non-academic performance.

It also serves the purpose of general support to students on merit as outlined by the specific policy that governs the funding category. For further detail on the application and allocation criteria of these bursaries, please refer to the financial aid website mentioned above.

2.3 National Student Financial Aid Scheme (NSFAS)

The National Student Financial Aid Scheme (NSFAS) provides financial aid opportunities from various sources to academically deserving and financially needy students who wish to study at tertiary education institutions. The following provides general information on NSFAS. However, please consult the NSFAS website at www.nsfas.org.za, as well as the University website for more information.

2.3.1 Students need to apply online and create or register an account. He/she must ensure to retain the application reference number for future enquiries. In order to receive a reference number, the system must "save" the application. The reference number should be kept safe as it is the only proof that a student has applied for NSFAS funding.

2.3.2 The NSFAS website (www.nsfas.org.za) contains the updated closing date.

Further please verify if parents income above the combined R350 000 to be able to submit loan application. For more details please visit the NSFAS website.

2.3.3 Who should apply?

- Students who are South African citizens.
- Students whose combined family income is less than R350 000.
- All new applicants (matriculants) or students who passed Grade 12 in previous years, but never registered at any university.
- Students who have never received NSFAS funding.
- If a student applied before and receive funding in any particular year, he/she do not need to re-apply, but need to re-register on the NSFAS Portal, as system were updated. Continued funding for the subsequent years is based on a student's academic performance in the year that funding was received.

- However, if a student do not register in the subsequent year of funding and have taken a “gap year”, a student will be required to re-apply.
 - Ensure to monitor your status, and if any missing documents required, ensure to submit, as only limited time will be given to respond.
 - The N+1 Rule applies to all students who receive financial aid from NSFAS.
 - The N+2 Rule applies to students with disabilities.
 - Students living with Disabilities whose combined family income is less than R600 000.
 - Students with Disabilities must ensure to report to Financial Aid Office for further assistance after registration.
- 2.3.4 All students funded from the 2016 academic year onwards must register on the NSFAS website to verify their details.
 - 2.3.5 Student that applied for NHC and completed specific course ensure to apply for graduation, and need to re-apply for NSFAS funding for the following year.
 - 2.3.6 Continued funding will depend on the student’s annual academic performance.
 - 2.3.7 Additional assistance can be provided to current and prospective students who would like to apply online, but do not have access.
 - 2.3.8 Access to any of the University campuses will only be granted on presentation of proof that you applied for admission at TUT. This is also dependent on the Disaster Management Act, 2005 (Act No. 53 of 2005), as amended for the Covid19 pandemic protocols.
 - 2.3.9 Parents or guardians that accompany prospective students will also be required to present a valid ID to gain access.
 - 2.3.10 All applicants must have a cell phone and valid e-mail address at hand in order to receive the “one-time pin (OTP)”. This will be needed to complete the application process.
 - 2.3.11 Applicants should visit the NSFAS website www.nsfas.org.za and follow the online instructions to submit information and to apply directly. Applicants should use their own cellphone number and e-mail address (and not that of their parents) as NSFAS will use this information for communication. Applicants should keep the reference number for enquiries, and update their details continuously on NSFAS website as well as TUT biographical information.
 - 2.3.12 Please contact NSFAS directly (if more information is required) at 0860 067 327, or visit the website: www.nsfas.org.za, or e-mail to info@nsfas.org.za for enquiries.
 - 2.3.13 The University will not make any funding decision as this will be done by NSFAS. Final confirmation of the outcome of applications will be provided by the University based on this decision by NSFAS. It is therefore imperative that applicants follow the application processes and provide the required documentation before the closing dates.

Library Information

Here are a few library hacks and tricks that will help you to become a successful information user:

Challenge your own thinking

Many people think of a library as a place full of old books. In reality your local campus library is more like a gateway or portal that gives you access to a world of quality information, most of which is available at the touch of a button. To enter this exciting virtual world, simply use the following address: <http://lib.tut.ac.za>.

Time-out in tranquillity

Your local campus library is a perfect place of tranquillity to focus on your studies and assignments or just to enjoy a moment of complete relaxation. Grab a novel - forget about the challenges of campus life while you recharge your energy levels.

Complete the tutorial

You can boost your progress towards academic success by attending library orientation that is offered to all first year students.

The orientation will help you to:

- Become comfortable with your local campus library who is your new best friend.
- Turn into an independent explorer of information.
- Save time and energy when navigating your way through a maze of information.
- Obtain special abilities to operate in a complicated information environment.

Arts Campus Library Services

- Borrowing privileges
- Research Support
- Course Reserves/Study Collection
- Binding
- Wi-Fi Access
- Academic Databases
- I-Centre facilities
- Inter campus lending
- Training
- Printing/ Photocopying
- Endnote Training
- Institutional Repository: TUTDoR
- Chat to a Librarian

Learn the library lingo

You will come across new and unfamiliar words and terminologies when using your local campus library or accessing electronic content via the LIS Homepage. The most common words and terminologies are explained here:

Ask-a-Librarian

A Web based service that allows you to communicate with an Information Librarian through e-mail or chat instead of approaching an Information Librarian in person.

Circulation desk

The service counter in the library where you can check out, return, or renew library materials, generally located near the main entrance of the library.

Discovery Service

A powerful Web based service that allows you to search TUT's entire collection of library resources simultaneously using a single search box. You can access and use this service from the library's Homepage, which is: <http://lib.tut.ac.za>

Hold

A service of the library's Circulation desk which allows you to place a "hold" on a book. When the book is returned you will be the next person who can borrow it.

Information Librarian

A qualified information specialist that will help you find information on a topic when you get stuck.

Information literacy

Information Literacy is a set of skills that will help you find, evaluate and use information in a legal and ethical manner.

Library Information

Library Information OPAC

An acronym for the “Online Public Access Catalogue”. It is an electronic database indexed by keyword, author, title, and subject that is used to determine whether a particular campus library owns a specific item (such as a book or periodical) and to find out where it is located.

Open and Study collection

The open collection is a collection of books that you may borrow for 14 days; generally located on the main shelves of a campus library. The study collection is a collection of prescribed and recommended books that are in high demand and can only be used for 2 hours in the library.

Do the Q&A

These questions and answers provide you with the basic information about the library which is important for your advancement as a first year student.

When is my campus library open?

The operating hours of all campus libraries are exactly the same:

Mon - Thu	08:00-22:00	Sat	09:00-17:00
Fri	08:00-16:00	Sun	Closed

During the recess we are open: Mon - Fri 08:00-16:00

We are closed on public and TUT holidays.

What do I need to access my campus library?

You need a valid student card.

Am I allowed to use any of the campus libraries?

Yes, you can use any of the campus libraries. You can also approach your local campus library that will assist you in getting hold of a book that is kept in another campus library.

How many books can I borrow?

As a First year student you can borrow 4 books for 14 days.

Can I renew my books by phone?

Yes, simply contact your campus library: **The Arts 012 382-6149**

What happens if I keep books beyond the due date?

You will pay a fine that is levied per day per item. You will also receive overdue reminders by e-mail. If you still do not return the books you will be liable for the replacement charges.

What happens if I do not pay the fines and charges?

Your examination results will be withheld.

Where can I go to search for information and/or type an assignment?

Each campus has an I-Centre. See the campus map(s) at the end of the booklet for the exact location of the I-Centre(s). The Arts & Design library also has computers in the library.

How do I access electronic information resources?

You can access electronic information resources by using the following address:

<http://lib.tut.ac.za>.

How do I go about making photocopies?

The Arts & Design campus has a printing facility in the i-Centre just outside the library. It is listed as ERC Centre. You must adhere to copyright laws at all times when making photocopies.

I've tried to find information myself, but I did not get the information I need. What can I do?

Visit the Information Librarian that is responsible for your Department or use the “Ask-a-Librarian” service. <http://lib.tut.ac.za>.

I need more information skills to survive my 1st year. What can I do?

Each campus library offers an Information Literacy Training programme that will teach you the skills to locate, evaluate and use information effectively.

Arts Campus Library Staff



Makhanani Cynthia Mashaba

Acting Head of Library/Information Librarian

Building 7-G08D

Tel: 012 382 6160

Email: mashabamc@tut.ac.za



Joyce Dikeledi Mfete

Information Literacy Training Librarian

Building 7-G08

Tel: 012 382 6180

Email: mfetejd@tut.ac.za



Hetta Coertze

Library Assistant (Audio Visual Desk)

Building 7-107H

Tel: 012 382 6148

Email: coertzehjm@tut.ac.za



Verneca Phumzile Mabena

Library Assistant (Circulation Desk)

Building 7-G08

Tel. 012 382 6146

Email: mabenavp@tut.ac.za



Matlele Solly Makwela

Library Assistant (Circulation Desk)

Building 7 - G08

Tel. 012 382 9691

Email: MakwelaSM@tut.ac.za



ACCOMMODATION, RESIDENCE LIFE AND CATERING

We offer accommodation to students at affordable rates. Each residence provides basic facilities, but certain specialised facilities are unique to specific residences. In each residence students will be welcomed and assisted to adapt to the residence and campus environment.

Tel: +2712 382 5514 | E-mail: resadmnp@tut.ac.za

EXTRACURRICULAR DEVELOPMENT

This is a vibrant unit that makes a substantial contribution to the enhancement of the students' university experience, contributing to the holistic development and enrichment of campus life. This Directorate provides you with the opportunity to express your talents by joining a wide range of interactive and cultural societies. These societies are diverse and include performing arts, dancing, music, drama and choirs, Mr and Miss TUT Pageant Annual talent festivals, Gospel Weeks/concerts and religious outreach sessions.

Tel: +2712 382 5298 | E-mail: LehoonyalE@tut.ac.za

HEALTH AND WELLNESS

The Directorate of Health and Wellness provides comprehensive and confidential health and wellness services that promote health, prevent ill-health, and maintain and restore the mental and physical well-being of TUT students. The directorate strives to promote health and wellbeing among students.

Tel: +2712 382 6611/6613 | E-mail: Healths@tut.ac.za

STUDENT GOVERNANCE AND LEADERSHIP DEVELOPMENT

Programmes

- Student Governance - Student Representative Council, Student Faculty Council & Political Structures
- Strategic Planning Workshops
- Roundtable Sessions
- SRC Elections
- TUT Journal Newsletter
- Community Outreach Projects
- Educational Excursions
- Induction Sessions

Tel: +2712 382 5324 | E-mail: nelwamondmp@tut.ac.za

SPORT & RECREATION

TUT Sport contributes in building a strong TUT brand and the University's sportsmen and women, including coaches and administrators, annually represent the country at national and international competitions.

- Athletics
- Aerobics
- Basketball
- Chess
- Cricket
- E-Sport
- Football
- Netball
- Rugby
- Softball
- Tennis
- Volleyball

Tel: +2712 382 2571 | E-mail: komapeim@tut.ac.za

INSURANCE

GROUP LIFE INSURANCE

Registered bona fide students have a compulsory Group life cover, the benefits are as follows:

- R10 000.00 Group life cover, R10 000.00 Funeral cover
- R20 000.00 Total cover for Natural Death
- An additional amount of R10 000.00 will be paid out in case of Accidental Death.

GROUP DISABILITY COVER

Students are also covered for permanent disability.

Tel: +2712 382 4482 | E-mail: sikhosana@tut.ac.za

Extracurricular Development Contact Details

Director's office

Dr Ndavheleseni Albert Mbada

Director

Tel: 012 382-6616

E-mail: MbadaNA@tut.ac.za

Pta: Building 4 Room 4-G01

Ms. Lebohang Lehloeny

(Acting - Secretary to the Director and Deputy Director)

Tel: 012 382-5298

E-mail: LehloenyaLE@tut.ac.za

Building 4 Room G24

Soshanguve Campus

Mr. Jack Sibanyoni

(Senior Practitioner)

Tel: 012 382 9243

E-mail: SibanyoniJS@tut.ac.za

Building 21 Room 101

Polokwane Campus

Mr Phumudzo Simangwe

E-mail: SimangwePW@tut.ac.za

Polokwane: Building G255

Mbombela Campuses

Ms Gaster Tshabalala

Tel: 012 382-3632

E-mail: TshabalalaSG@tut.ac.za

Mbombela: Building 1 Room 1-G76

Acting - Deputy Director

Ms. Boitumelo Mthembu

Tel: 012 382-0693

E-mail: MtembuBE@tut.ac.za

Pretoria Campus

Mr. Michael Lekoloane

(Senior Practitioner)

Tel: 012 382-4158

E-mail: LekoloaneMK@tut.ac.za

Building 4 Room G08

Ga-Rankuwa Campus

Mrs Ntombizodwa Mahlangu

(Senior Practitioner)

Tel: 012 382 0561

E-mail: MahlanguNS@tut.ac.za

Building 22 Room G11

eMalahleni Campus

Mr Katlego Mashala

(Extracurricular Development Officer)

Tel: 012 382-3674

E-mail: MashalaCKM@tut.ac.za

Building 18 Room G35

Directorate of Sport and Recreation

The Directorate of Sports and Recreation at the Tshwane University of Technology (TUT) stands at the forefront of cultivating athletic excellence, fostering community engagement, and promoting personal growth among students. Serving as a beacon of hope for aspiring and indigent young athletes, the Directorate creates pathways for dreams to transform into professional achievements.

Through diverse programs and world-class facilities, TUT provides an enabling environment for students and development athletes to thrive across various sporting codes- encouraging physical wellness, teamwork, and leadership. Our mission is to ensure inclusive participation for all students, athletes, and staff, while driving high performance at elite levels of competition. Ultimately, we seek to shape and elevate the culture, management, and quality of sport development within our campuses and the communities we serve.

Sporting Codes Breakdown		High-Performance (HP) Sports	
TUT proudly competes at the highest levels of university and national sport through its elite and high-performance teams, including:		Athletics	Athletics Gauteng North, USSA
Elite Sport		Basketball	Tshwane Basketball League, ICSSL, USSA
Football Women	Hollywoodbets Super League, Varsity Football & USSA	Football Men	ABC Motsepe League, ABC Regional League, LFA, Varsity Football, USSA
		Netball	Tshwane League, Fast 5, Varsity Netball, USSA
		Rugby	Calton B League, Varsity Shield, USSA
Strategic Codes		Competitive Codes	
Aerobics	Gauteng Sports Aerobic and Fitness Federation Provincial Championships, South African Aerobics, Fitness and Hip Hop National Championships, Federation of International Sports and Fitness World Championships, USSA	Cricket	Northerns Cricket League
Esports	Shift Gaming, VS Gaming, Campus Clash, USSA Sports for the Differently-abled Blind Cricket, Goalball	Hockey	Northerns Hockey League
Volleyball	Aqua Darshan Elite Cup, USSA	Softball	Tshwane Softball Association League, Gauteng Softball Association League, USSA
		Supa-Pool	
Recreational Sporting Codes			
Badminton, Bodybuilding, Boxing, Chess, Cycling, Dance Sports, Darts, Fencing, Golf, Indigenous Games, Karate, Squash, Table Tennis, Tennis, Teqball			

Contact details

Secretary

Ms Toopa Komape

Tel: 012 382 2571
Fax: 012 382 5993/086 541 4046
E-mail: Komapetm@tut.ac.za
Room: 51-124 (Pretoria Campus)

Senior Officer

Administrative Support

Mr Kgopolo Jood

Tel: 012 382 5393
E-mail: JoodKL@tut.ac.za
Room: 51-110

Pretoria Campus

iSport Organiser

Mr Thabani Magubane (HP Rugby)

Tel: 012 382 9528
E-mail: MagubaneTT@tut.ac.za
Room: 51-G04

Senior Sport Organiser

Mr David Papo

Head of TUT USSA and Risk and Compliance Office

Athletics, Badminton, Basketball,
Bodybuilding, Football, Chess, Netball,
Volleyball, Darts, Tennis, Table-Tennis,
Supa-Pool

Tel: 012 382 0604
E-mail: PapoDB@tut.ac.za
Building: 22-G12

Student Group Life and Funeral Cover



Registered bona fide students have a compulsory Group life cover issued to the Tshwane University of Technology for a period of either 6 or 12 months.



Students are covered for both **Natural and Accidental Death**.



Natural death benefits amounts to R20 000 whilst Accidental Death Benefits amounts to R30 000.



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For more information you may contact:
Ms Lindiwe Sikhosana
(Student Affairs and Extracurricular Development)

Tel: +27 (0)2 362 4482

Pretoria Campus, Building 4 Room 4-G01

Email: sikhosana@tut.ac.za

Bua Student Newspaper is interested in covering your events and stories in and around all TUT Campuses.

Send us the details of the event
a week prior via email
BuaNewspaper@tut.ac.za
cc ntamosi@tut.ac.za or inbox us on



BUA Campus News



@Bua-news



@Bua-news

BUA!
Student Newspaper



Together we can enhance the culture of writing and reading.
#BuaWithBua

GET YOUR DEVICE READY

Download free TUT software on multiple devices to make your learning experience less frustrating

myTUTor App

Get push notifications of important announcements and deadlines.

Download the Brightspace PULSE app from Google Play Store or App Store



Microsoft 365

Get free access on multiple devices to Word, Excel, PowerPoint, and Access. Select useful Apps such as OneNote, OneDrive, and Microsoft Teams

<https://m365.cloud.microsoft/>

eResource Readers

CompuBooks, Perlego and Snapplify

<https://myTUTord2l.tut.ac.za/d2l/le/lessons/19099/topics/2047841>

Class Collaboration On Clevertouch Screens

Be part of a collaborative teaching and learning environment by accessing Clevertouch interactive displays in classrooms

<https://www.clevertouch.com/uk/clevershare2g>

Scan QR Code for Contact Details



Tshwane University of Technology
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myTUTor Service Desk contact information

eMail: myTUTor@tut.ac.za

Telephone number (registered students only): 0861 102-421 (Option 4)

myTUTor resource website: <https://www.tut.ac.za/mytutor-home>

TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>

myTUTor USER JOURNEY

Follow these steps & get set to start learning on myTUTor

STEP 1

Be a registered student.
(A 48-hour waiting period
is required to access TUT
platforms)

STEP 2

Confirm and setup
TUT4life email and
password

[Click on this link >>](#)

STEP 3

Setup Multi-Factor
Authentication (MFA)

[Click on this link >>](#)

STEP 4

Access Eduroam
while on campus

[Click on this link >>](#)

STEP 5

Mobile data application

[Click on this link >>](#)

STEP 6

Get your personal
device ready

[Click on this link >>](#)

STEP 7

Log in to myTUTor

[Click on this link >>](#)

STEP 8

Download MS Teams
for Education

[Click on this link >>](#)

STEP 9

Learn how to navigate
on myTUTor (myTUTor
Essentials module)

[Click on this link >>](#)

STEP 10

Know your eResource
and prescribed learning
material

[Click on this link >>](#)

STEP 11

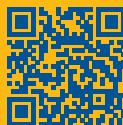
Write with integrity:
Plagiarism and Artificial
Intelligence detection

[Click on this link >>](#)

**Start
Learning!**



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NOT REGISTERED YET?

Need Access To Your Online myTUTor Content?

We Have The Solution!

While you wait for your registration and/or NSFAS allocations, you can still obtain access to engage with online content and peers. This opportunity is only available until last the day of registration.

Just a quick reminder

Step One

Registration as a Guest User to myTUTor does not replace the official registration process.

Step Two

This process is only valid for students who previously had access to myTUTor.

Step Three

To request access to myTUTor modules not yet registered for:

- Go to <https://ec.tut.ac.za> and login with your TUT4life credentials.
- Navigate to B.S. Access on the toolbar.
- Select your: Faculty, Department, Qualification, and Modules.
- Check your myTUTor account after 24 hours.

Step Four

To login as a myTUTor Guest User, use the following credentials:

- URL: <https://mytutord2l.tut.ac.za/d2l/login?noredirect=1>
- Username: Student number and TUT4life domain, e.g., 123@tut4life.tut.ac.za.
- Password: Password@1.

Step Five

Once registered you will be required to use the official myTUTor LMS URL namely <https://mytutord2l.tut.ac.za> to access the LMS.

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TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>

LOGIN REQUIREMENTS

Guidelines for logging in and managing myTUTor

Step 1

Follow the link below: Students and TUT staff can follow this link <https://mytutord2l.tut.ac.za>

Step 2

Enter username: Students can enter their TUT4life email address (e.g. 1234567@tut4life.ac.za) and staff can enter their TUT email address.

Step 3

Enter password: Students can enter their own password and staff can enter their TUT Active Directory (AD) Password.

Don't Have Credentials or Email?

Registered students can set up their TUT email account and/or reset passwords at <https://tut4life.tut.ac.za>. Head of Departments must apply to ICT Services on behalf of the staff member for an email address.

Manage Your Password

Changing and managing students' password is possible via the TUT Password Manager APP downloaded from PlayStore (Android users) or AppStore (iOS users). Follow the prompts and install the APP to reset your password.

Note that your password will expire every 90 days and can be reset using the APP.

myTUTor Essentials: A Student Success Toolkit

As a registered student you can access the free myTUTor Orientation Module when logging in on myTUTor.

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TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>



MOBILE DATA REGISTRATION

All registered TUT students must update their cellphone numbers for the device on which they intend to use TUT-provided data.

Please follow this process to register your number:

1. Log in to the TUT iEnabler System using this link: https://ienabler.tut.ac.za/pls/prodi41/w99pkg.mi_login
2. For mobile devices, click on the menu on the top right-hand corner. — 
3. For workstations, In the menu on the left of the screen Select “STUDENT MOBILE DATA”.
4. Select **communication detail**.
5. If this is the first time registering your mobile data cell number then click on the “New Record” button.
6. Click on the magnifying glass icon under communication type. — 
7. Select the “MD” on the “MD: Mobile Data Cell Number” record.
8. Type in your device number in the following format 0821234567 under “Detail”
(Note: No spaces, brackets or alpha-numerical characters). — 
9. Click on the magnifying glass icon under “Internet Service Provider” and select your service provider from the list.
10. Click the “Save” button. Your number will now be saved and should display on the screen.
11. To modify your number, you can click on the “Mobile Data Cell Number” entry in the list.

Please note:

- MTN and Vodacom accept data on Tuesdays and Thursdays.
- Telkom only accepts data on Tuesdays.
- Cell-C accepts data on Thursdays.
- It can take up to five (5) working days before data is allocated.

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myTUTor Service Desk contact information

eMail: myTUTor@tut.ac.za

Telephone number (registered students only): 0861 102-421 (Option 4)

myTUTor resource website: <https://www.tut.ac.za/mytutor-home>

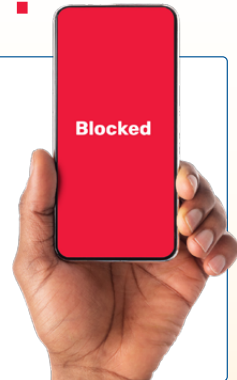
TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>

Are you having issues accessing your Microsoft account?

- Is your Microsoft account blocked?
- Are you accessing TUT platforms outside South Africa?
- Have your contact details changed?

eMail the following to **mytutor@tut.ac.za**

1. Student number
2. Current contact number
3. Certified copy of your ID/Passport
4. Country you are signing in from



Click on this link or scan the QR code below for more information
<https://www.tut.ac.za/media/docs/Step-By-Step-Document.pdf>

Scan QR Code for
Contact Details



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TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>

SETTING UP MULTI-FACTOR AUTHENTICATION (MFA) INSTRUCTIONS FOR STUDENTS

MFA is a three-way authentication method (Microsoft Authenticator App, cellphone text or personal email) to secure and protect your account from being compromised.

Step 1: Set up your tut4life email address

- 1.1. Click on this link for setup instructions: (**Setting up TUT4Life and Eduroam**)

Step 2: Sign in to Microsoft365 and setup your primary authentication method

- 1.2. Visit the Microsoft365 website on this link: <https://m365.cloud.microsoft/>
- 1.3. On the "**Sign in**" page, type in your tut4life email address
- 1.4. On the "**Enter password**" page, type in your tut4life password
- 1.5. On the "**Install Microsoft Authenticator**" page, click "**Set up a different way to sign in**"
- 1.6. On the "**Add a sign in method**" page, click "**Phone**"
- 1.7. On the "**Add your phone number**" page, select South Africa under "**Country Code**", enter your cellphone number under "**Phone number**" and choose "**Text a code**" under "**Choose how to verify**"
- 1.8. Enter the code you recieved from your cellphone in the "**Verify your phone number**" page.

Step 3: Setup a secondary authentication method

- 1.9. Once you've logged in on the microsoft365 website
- 1.10. Click on your name at the bottom left of the window
- 1.11. Then, click "**View Account**"
- 1.12. On the left hand side of the screen, click "**Security info**"
- 1.13. On the security info page, click "**Add a sign in method**"

Scan QR Code for Contact Details



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myTUTor Service Desk contact information

eMail: myTUTor@tut.ac.za
Telephone number (registered students only): 0861 102-421 (Option 4)
myTUTor resource website: <https://www.tut.ac.za/mytutor-home>
TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>

TUT4life and EDUROAM

TUT4life allows you access to Microsoft 365 Apps which include your email, Microsoft Teams, OneDrive and more. You can use your TUT4life credentials to access myTUTor, Eduroam, Computers in the i-Centres and other TUT systems.

Apply these steps to set up your TUT4life Student email account

1. Go to any supported browser and type in: <https://tut4life.tut.ac.za>
2. Click on **"Reset my Password"**
3. Enter your student number, ID/Passport number, and your ITS pin number. Click on **"Submit"**

Note: After three (3) unsuccessful attempts to provide a valid student number, ID/passport number, and your ITS pin, your account will lock for 20 minutes.

4. Change your password to your own password. Note that the password expires after 90 days. Apply all the Password Rules listed onscreen.
5. Confirm your new password. Wait for two (2) minutes for the password to synchronize. Access your TUT4life email, myTUTor and Eduroam.

Apply the following steps to access your TUT4life account.

1. Go to any supported browser and type in: <https://tut4life.tut.ac.za>
2. Click on **"Access my Email"**
3. Type in your TUT4life email address (i.e. yourstudentnumber@tut4life.ac.za)
4. Type in your TUT4life password.
5. Setup your primary Multi-Factor Authentication (MFA) method (www.tut.ac.za/media/docs/Step-By-Step-Dokument.pdf).
6. Click on **"Outlook"** to access your emails.

Connecting to Eduroam Wi-Fi

1. Switch on your Wi-Fi button.
2. Uncheck the **"connect automatically"** check box.
3. Select **"PEAP"** method and then make Phase 2 authentication as none.
4. Select **"do not validate"** on the CA certificate
5. Use the following credentials to login:
 - Username/identity/anonymous identity: Yourstudentnumber@tut4life.ac.za
 - Use your TUT4life Password (You can reset it at <https://tut4life.tut.ac.za/password/>)
6. Click the **"Connect"** button
7. Accept the server certificate to connect to the Eduroam Wi-Fi network.

Note: You have to be in an Eduroam hotspot to connect.

Scan QR Code for
Contact Details

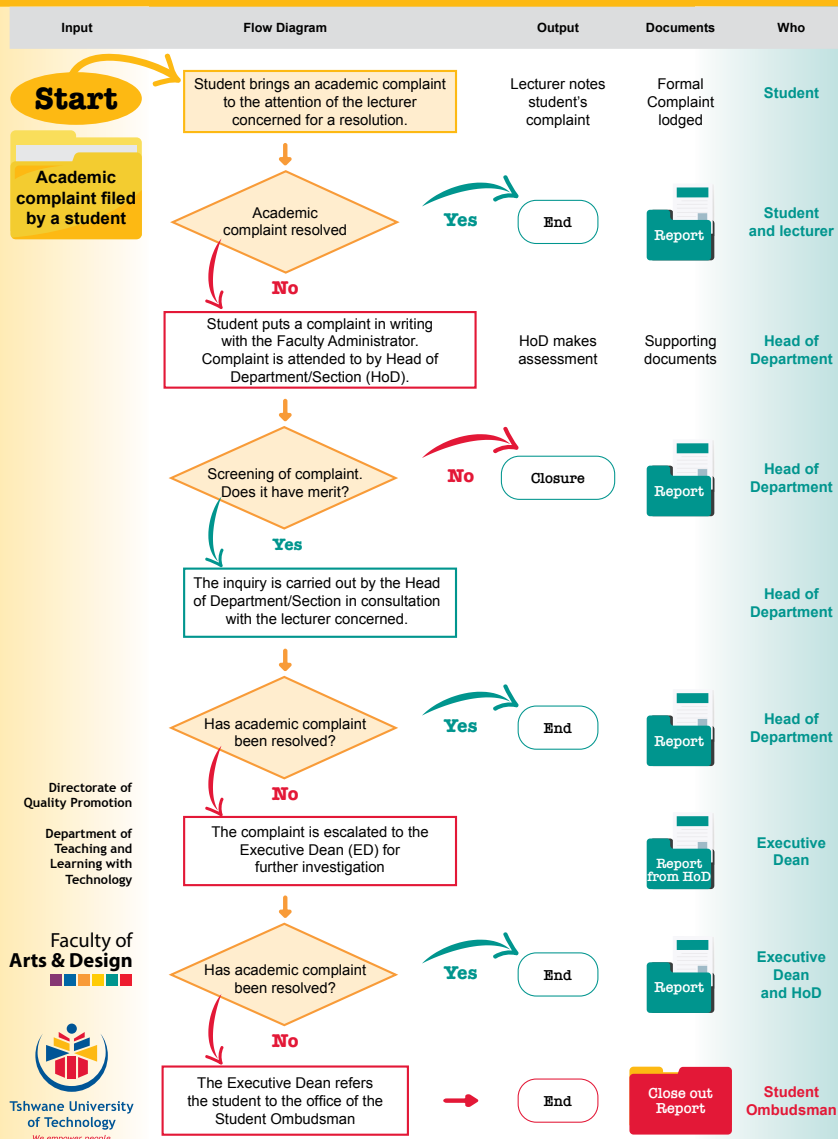


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myTUTor Service Desk contact information

eMail: myTUTor@tut.ac.za
Telephone number (registered students only): 0861 102-421 (Option 4)
myTUTor resource website: <https://www.tut.ac.za/mytutor-home>
TUT Student Portal: <https://os.tut.ac.za/StudentPortal/>

Quality Management of students' academic complaints





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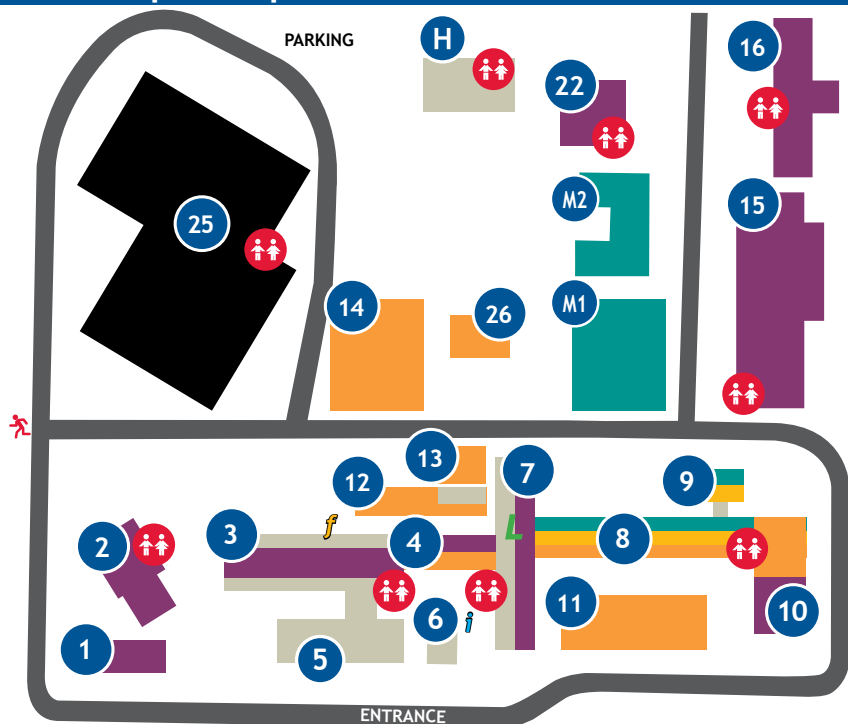
www.tshwanefm.com



tshwanefm936

Arts Campus Map

GPS: S25° 44'26.16" E 28° 11'45.99"



Information Food outlet Library Toilets Buildings Roads Emergency Exit

1	TAD Performer rehearsal rooms	7	Ground floor: Library; Musical Theatre Studio	14	Ceramics & Sculpture
2	Rostrum Theatre & Studio; Amphi-theatre	7	First floor: Make-up Studio; Movement Room	15	Dance & Musical Theatre Offices & Studios
	Ground floor: Cafeteria			16	Vocal Art Offices & Studios/Verdi Hall
	Costume Studio			22	Music Offices & Studios; Auditorium
3	First floor: General Lecture Rooms; Arts Campus Student Development Services		Ground floor: ERC Centre; Fine & Studio Arts Office		Faculty Registrar's Offices
		8	First floor: Interior Design		Props; Décor; Performing Arts Offices; Wardrobe
			Second floor: Integrated Communication Design		
4	TAD Performer Lecture Rooms/Offices		Ground floor: Interior Design Studio	25	Commercial Photography
	Fine & Studio Arts Studio	9	First floor: Integrated Communication Design Studio		Fashion Design; Jewellery Design
	Office of the Executive Dean; Faculty Financial Officer; Faculty Human Resource Business Manager; Faculty Research & Innovation Officer; Faculty Marketer; Faculty Research Professor	10	Painting Studio		Surface Design & Fibre Art Studios; Glass Studios
5		11	Sound & Lighting Studio	26	Painting & Drawing Studio
6	Campus Protection Services		Printing Studios	M1	Temporary Motion Picture Production
			Library Extension	M2	Motion Picture Production Building in progress
		12	Fine & Studio Arts Offices	H	Health & Wellness Centre
		13	Figure Drawing Studio		

<https://www.facebook.com/FacultyOfArtsAndDesign>

@TUTArts

<https://www.instagram.com/tutfad/>

TUT Arts Campus, 24 Du Toit Street
(corner Du Toit & Struben Streets)

CAMPUS PROTECTION SERVICES
Tel. 012 382 6152, Building 6

Tshwane University of Technology
Faculty of Arts and Design



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*Credit: Third-year Dance students from the Department of Performing Arts
in the production, Traces of Touch, staged at the TUT Arts Festival 2025.*

*Photographed by Herman Verwey, Master's Student, Commercial Photography,
Department of Visual Communication.*

